

TOWN OF CLARKDALE
NOTICE OF INTENTION TO AMEND THE
TOWNWIDE FEE SCHEDULE

The Town of Clarkdale is proposing changes to the requirements and fee structure for Police Records and Verde River @Clarkdale Outfitter License Fees. The proposed changes will tentatively be brought forward at the January 12, 2021 Town Council meeting. At the January 12, 2021 Council meeting, Council will consider an amended fee schedule which would provide for increases in the categories mentioned. The changes can be viewed on the attached "Notices of Intent".

There will be an opportunity for stakeholder comments during a meeting to be held at the Town of Clarkdale Council Chambers, Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth St., Clarkdale, AZ OR via Zoom Video Conference (link to be provided on Town website Council Agenda for January 12, 2021) at the 6 p.m. meeting. If you have any questions or comments, please contact Mary Ellen Dunn, Town Clerk, at (928) 639-2400.

Web Posting Date 12/8/2020

TOWN OF CLARKDALE
NOTICE OF INTENTION TO AMEND THE TOWNWIDE FEE SCHEDULE
Summary of Proposed New or Modified Fees

Pursuant to A.R.S. 9-499.15, The Town of Clarkdale has posted notice at least sixty days prior to the date the proposed new or increased fee or tax is scheduled to be approved or disapproved at a meeting of the Clarkdale Town Council on the Town of Clarkdale website.

Notice is hereby given that action regarding the proposed Parks and Recreation fee changes shall be held before the Town Council on January 12, 2021 at 6:00 P.M. in the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ or via Zoom Video Conference (link to be provided on Council Agenda)

A	B	C	D	E	F	G	H	I
Town Code and Fee Schedule Reference	Current Fee Description	Customer Impacted	Existing Fee	Proposed Fee	Justification	Comparisons	Additional Annual Revenue	Fund
Res. #146/T.C. 8-6-4	Verde River @ Clarkdale Outfilter Licensing Fee	Verde River Outfitters	\$5 per customer	\$8 per customer	No increase since 2014 Increased maintenance and operations costs Decrease Prop 202 funds needed to support budget	No exact comparisons	\$3 per trip/appx. \$9,000 @3,000 trips	Verde River RAPS

A. Town Code and Fee Schedule Reference - Identify the Fee Schedule location if you are changing an existing fee, or identify the location on the schedule where a new fee should be inserted. If the proposed fee is not currently listed in the Fee Schedule, identify the specific legal authority to charge the fee or tax, in either Town Code, State Statute or Federal Law

B. Current Fee Description - Fee name as shown in fee schedule

C. Customer Impacted - Who pays this fee, i.e.residential, commercial, general public

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Notice is hereby given that action regarding the proposed Police Report fee changes shall be held before the Town Council on January 12, 2021 at 6:00 P.M. in the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ OR via Zoom Video Conference link to be provided on Council Agenda)

A	B	C	D	E	F	G	H	I
Town Code and Fee Schedule Reference	Current Fee Description	Customer Impacted	Existing Fee	Proposed Fee	Justification	Comparisons	Additional Annual Revenue	Fund
General Fees, A.R.S. 39-121.01(D)(1)	Police Accident Reports (change to Police Reports - Noncommercial Use and move to PD Fees section)	General Public, Exemption: crime victims under A.R.S. 39-127	\$0.25 per page	\$5.00 for the first 20 pages; \$5.00 for each set of up to 20 pages thereafter	The cost of \$0.25 per page does not cover the cost of researching and processing report requests. The cost per page is difficult to estimate in advance for requesters as the request must be processed in order to come up with a total change.	see attached	Estimated 50 instances per year: \$250	01-4-4000-4013
PD Fees, A.R.S. 39-121.01(D)(1)	Police Reports Digital Media/Noncommercial Use (body camera and audio recordings, photographs)	General Public, Exemption: crime victims under A.R.S. 39-127	N/A	\$20, plus \$65 per hour if redaction is required	The current fee schedule allows \$0.25 per page fee for copies of police reports. This fee is not applicable to digital media not divisible into "pages" which must be copied onto DVD, requiring a significant amount of researching and processing time as well as the cost of the DVD and postage.	see attached	Estimated 12 instances per year, with one instance of major redaction: \$305	01-4-4000-4013

A. Town Code and Fee Schedule Reference - Identify the Fee Schedule location if you are changing an existing fee, or identify the location on the schedule where a new fee should be inserted. If the proposed fee is not currently listed in the Fee Schedule, identify the specific legal authority to charge the fee or tax, in either Town Code, State Statute or Federal Law

B. Current Fee Description - Fee name as shown in fee schedule

C. Customer Impacted - Who pays this fee, i.e. residential, commercial, general public

D. Existing Fee - Current fee amount exactly as listed in Fee Schedule. N/A if new

E. Proposed Fee - Proposed fee amount as it should appear in the Fee Schedule if approved

F. Justification/Cost Basis - Explain in detail the reason of the change and/or cost basis that requires the change (i.e. cost recovery of service, state or federal mandate)

G. Comparisons - Show other internal or external fees that can be compared to the proposed fee

H. Estimated Additional Annual Revenue - Provide an estimate of the expected total increase or decrease in revenue over the first full year after the new fee amount is in place

I. Fund - General Fund or Enterprise Fund where the revenue will be posted. Contact the Finance Department for assistance if needed.

Digital Media (body camera and audio recordings, photographs), Reports fees by agency (non-commercial)				
Police Department	Digital Media Fee	Proposed	Reports Fee	Proposed
Clarkdale	currently none	\$20 flat rate, plus if redaction is required, \$65 per hour	\$0.25 cents a page	\$5.00 for the first 20 pages, \$5.00 for each set of up to 20 pages thereafter
Cottonwood	\$17 per CD/DVD		\$.50-cent per page fee, Research Request is \$17 plus a \$.50per page	
Jerome	\$25.00 per CD		\$.25 per b/w copy, \$1.00 per color copy	
Sedona	\$15 per CD/DVD		\$5.00	
Camp Verde	\$15 per CD/DVD		\$9.00 per copy, if larger than 20 pages, additional .25 cents per page	
Yavapai County Sheriff's Office	\$10 per CD/DVD		\$5.00 for the first 10 pgs additional .50 cents per page after 10	